Board of Directors Meeting

July 12, 2022 Minutes

Location: OCCC

Board Members Present: Jeff Slaughter, Jim Gallo, Katelyn Wright, Tim Davenport

Board Members Not Present: Tanya Cornwell

Signature Properties Present: Tricia Childress

Homeowners Present: 0

7:06pm

**Call to order by Jeff Slaughter**

**Old Business**

Minutes –

February and June minutes not approved. They are still being worked. Will approve at next meeting.

Front Entrance –

* Ed’s landscaping took care of the Island by replacing dead bushes and staking the new trees.
* Dominion Power is still in work. We will work on getting this restarted and getting the load analysis completed so that we can get a final cost.
* Signature Properties has found a vendor that could install commercial solar lights in the island to illuminate the sign. They will reach out to vendor to start a quote and get details.

C&F Bank- Jeff to work with bank to update signature cards to add Tim as Treasurer. In work.

ARB –

* Homeowner has constructed an outdoor movie screen that appears to be permanent without ARB approval. Homeowner was sent an email about this with no response. Signature properties will follow up with letter.
* ARB approved a patio on Elizabeth Ann
* Homeowner on Christian Ridge Drive submitted multiple ARB requests and several are lacking the necessary detail for ARB to determine acceptability. Jim to reach out to homeowner to get further clarity on proposed improvements

**New Business**

ARB- No new applications or issues

Signature Properties-

* Several homeowners are late on annual HOA assessments. Letters have been sent to all by Signature Properties. Tricia will reach out to each homeowner to make positive contact to ensure we have the correct contact information. Board will decide on sending these accounts to collections at next meeting.
* Signature Properties will be refunding the service fee for any homeowner charged by ManageCasa when they paid their HOA assessments. Tim and Tricia to create a letter to go out with the refund to explain what the issue was and why the refund.

Compliant-

* Board received complaint about the ground hogs at the culvert pipe on Christian Ridge Drive. Board will call Animal Control and/or Game Warden to see what can be done. Katelyn will work on this.

National Night Out –

* Is it too late to do anything this year? Jeff will check up with this.

The next Board meeting is scheduled for Tuesday, August 9, 2022 @ OCCC at 7pm.

8:25pm

Jeff motioned to adjourn.

Jim seconded. All aye. Adjourned