

Christian Ridge Homeowner's Association

PO Box 146
Studley, VA 23162

Application for Exterior Modification

Owner's Acknowledgment

1. Material herein contained shall represent alterations which comply with the zoning and building codes of Hanover County, to which the property is subject. Further, nothing herein contained shall be construed as a waiver or modification of such ordinances. The owner is responsible for obtaining the necessary building permits prior to commencement of construction.
2. No work shall commence until written approval from the ARB has been received or thirty days has gone by. Any construction or exterior alteration before approval of this application is not allowed and that, if alterations are made, I/we accept responsibility for all costs incurred in the removal of disapproved alterations, any possible fees incurred by Hanover County and any legal fees incurred by the CRHOA.
3. Approval is contingent upon all work being completed to the standards of workmanship represented by the CRHOA as a whole, and that alterations deemed substandard by the ARB will be promptly removed at my/our sole expense. Members of the ARB may inspect the requested change, both in progress and upon completion.
4. This request is subject to restrictions by the Declaration and Bylaws and a review process established by the Board of Directors. Any variation from the original application must be resubmitted for approval. Any modification to the work approved under this application will be resubmitted to the ARB; in the absence of which, approval of this application is automatically rescinded.
5. I/We acknowledge and agree that I/we will be solely liable for any claims, including without limitation, claims for property damage or personal injury, which result from the requested modification or addition. I/we hereby indemnify the CRHOA from and against any and all such claims. Moreover, I/we accept responsibility for all maintenance, repair and upkeep of said addition or modification.
6. I/We understand that the ARC has 30 days within receipt of this application to make a decision.
7. Once approved, I/we understand that the Bylaws allow one year from start of the project to completion.
8. All requests are subject to site visits for the purpose of the ARB gaining a better understanding of proposed request as well as for completion review to ensure conformity with the approved request.

Signature of Homeowner

Signature of Homeowner

Action taken this _____ day of _____, 20____.

The ARC hereby:

☐ Approves ☐ Disapproves ☐ Approves w/ Specifications ☐ More info needed

Comments: _____

Authorized signature of ARB

Date

Please return the completed form and all documents to:

Christian Ridge HOA
c/o Signature Properties
5311 Lakeside Avenue
Henrico, VA 23228
Info@sprentals.biz

NOTE: This does not eliminate the need for a Hanover County building permit if required.

Name of Homeowner: _____

Address: _____

Telephone number: (home) _____ **(work/cell)** _____

In accordance with the Bylaws referred to in the Deed covering the property described above, I/we hereby apply for written consent to make the following modification(s) or addition(s).

Description/diagram or modification requested: Please include a description and diagram (sketch or picture if appropriate) of the modification or addition being requested and, if appropriate, a copy of your plat with the location of the modification or addition indicated on it. If more space is needed, please attach a separate sheet.
